

# **Office of Academic Development Annual Report 2002-2003**

## **Five Key Factors that impacted Academic Development this year.**

1. Chuck Sack resigned in December; hired Christopher Bagley in March.
2. Received grant from the Pennsylvania Department of Education to improve retention (helped provide funds for students in need)
3. In preparation for expanded supplemental instruction, hired Kristen Holefelder as Supplemental Instruction Coordinator
4. Wonderful attendance for Disability Awareness program—we believe that this program actually created more awareness
5. Entire Academic Development staff attended a First Year Experience Conference in Pittsburgh.
6. Having to offer two for-credit courses in Passport

## **Progress on Goals set for last year:**

1. Develop assessment tool—each area developed surveys for their constituencies;
2. Develop consistent format—Academic Development now using the format developed by Student Life, though we had developed another.

## **Assessment Outcomes**

See reports from each area

## **BAC Requests and Outcomes**

No new BAC requests

## **Technology Upgrades**

Administrative Assistant received new computer via IT

AVP purchased new computer

Two new fax machines

**Facilities Upgrades**

None

**Staffing changes**

Two new hires  
New LRC director starting in August

**Progress with regard to Plan 2000**

Continuing to offer academic support services as well as expanded SI

**Goals for Next Year**

Use of Palm Pilots for assessment

**5 Year Goals**

1. Combine LRC on the third floor of Science Center with other Academic Development offices on ground floor of science building
2. Use more professional tutors
3. Continue to track United Scholars