
Summerbridge of Greater Philadelphia @ Saint Joseph's University
Site Director Report
2002-2003

Site Director Duties

- 1. *Overseeing and Managing the After School Program.*** This involved ensuring that all aspects of the after school program were in place and running smoothly.
- 2. *Assisting with the High School Application Process.*** This encompassed a variety of duties ranging from helping to arrange the high school fair to counseling families about the options for their children.
- 3. *Developing the After School Program Curriculum.*** In the fall, we focused on helping students to both improve their writing skills and find ways to express their "inner voices" through journal writing. The spring curriculum focused on improving our students' oral communication skills through a course titled "Public Speaking 101."
- 4. *Volunteer Teacher Recruitment, Training, and Supervision.*** The recruitment process consisted of visiting local high schools and colleges and doing formal presentations. We facilitated two volunteer teacher training sessions each semester and continued to provide support and feedback to our teachers through classroom observation and facilitating faculty meetings.
- 5. *Supervising PRAXIS Students.*** We managed a small group of Bryn Mawr students who wrote curriculum for the summer program through the College's PRAXIS program.
- 6. *Recruiting and Selecting New Students and Summer Teachers.*** We are responsible for holding information sessions, overseeing the processing of application materials, and conducting interviews for these groups.
- 7. *Main Contact for Families.*** We continue to serve as the primary Summerbridge contacts for the families.
- 8. *Planning for the upcoming summer session.*** This has entailed a number of responsibilities ranging from securing space and facilities to revamping the daily schedule of the program.

The 2002-2003 After School Program

1. *The Students*

This past year we had a total enrollment of 31 students. Nine students (7 F, 2 M) were from the Holy Name School and 22 (11 F, 11 M) were from West Philadelphia.

2. *The Volunteers*

Fall. We had a total of 13 volunteer teachers, all of whom were college students. Summerbridge was a new experience for the majority of the teachers. One teacher had taught at Summerbridge this past summer and one other had taught at a different Summerbridge site.

<u>Number of SJU Volunteers</u>	<u>School</u>	<u>Received School Credit for Volunteering</u>
1	Bryn Mawr	Y
1	Haverford	Y
4	SJU	N
1	Swarthmore	N
2	Temple	Y
4	UPenn	N

Spring. The SJU site has a total of 11 volunteer teachers, all of whom were college students.

<u>Number of SJU Volunteers</u>	<u>School</u>	<u>Received School Credit for Volunteering</u>
3	Bryn Mawr	Y
2	Rutgers- Camden	N
3	SJU	N
1	Temple	Y
2	UPenn	N

Student Recruitment

We followed the traditional process of student recruitment by scheduling presentations for 6th grade students at each of our feeder schools through the school counselors. Some counselors included all of the 6th grade students in these presentations while others asked teachers to select a group of students to attend the information session. In addition, we held information sessions at local libraries for parents and family members.

Applications. We received a total of 23 applications for new students from West Philadelphia and Camden to fill a total of 20-25 open spots. Recruiting new students for the SJU site clearly continues to be a challenge. Only one family came to the local library presentation, which seems to be indicative of the problem of getting families interested and involved.

Summer Teacher Recruitment

While some of our student recruitment efforts may not have been a total success, we are well poised to have an excellent group of summer teachers. While we conducted presentations at a number of local schools, the National Organization has been instrumental in the teacher recruitment and application processes. We received several hundred applications for a total of 30 teaching slots (12 at the SJU site, 18 at the Germantown site). At the SJU site, we have 3 teachers returning from last summer.

2003 Summer Program

The 2003 Summer Program is set to start with Teacher Orientation and Training June 24-27. Students will arrive and begin taking classes on June 30; the last day of classes is August 8.

We have 18 rising 8th grader students and 20 rising 7th grade students enrolled for the upcoming session.