POL Pre-Registration Advising Form

Your advisor seeks to help you (a) achieve your academic goals and (b) make good course choices based on those goals. You, however, are ultimately responsible for registering for courses and completing the curriculum correctly.

Prior to coming in for your pre-registration advising appointment, you must do the following:

1) Print out a copy of your unofficial transcript and bring with you;

2) Using your transcript, fill out the Curriculum Worksheet, based on your completed courses & bring it with you (get this form from the POL web-site if you don’t have your copy);

3) Fill in this form and bring it with you:
Courses you would like/need to take next semester:

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course #</th>
<th>Course Name</th>
<th>Day/Time</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: 40296</td>
<td>POL 111</td>
<td>Intro to Am Govt &amp; Pols</td>
<td>MWF 12:20-1:10</td>
<td>Scola</td>
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</tbody>
</table>

Why do you need all this information? The CRNs change every year, so faculty won’t know what they are; they know many, but not all, the course numbers. That’s why we ask for the course # and the name. You can’t register, however, if you don’t know the CRNs. Faculty also like to see how your courses are spread through the days/week and which instructors you are electing to take. Lastly, it’s a good idea to have at least one alternative course in case you can’t get the classes you first want.

4) List other academic and planning questions below. e.g. minors, study abroad, internship and post-grad opportunities, other career development issues. Note: the Department recommends that you visit the Career Development Center at least once a semester (e.g. at least 8 times) during your time at SJU. Moreover, we encourage you to gain internship and leadership (at SJU and with community organizations) experience throughout your four years.

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5) Other Concerns, Issues or Plans.

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