Arrupe Center Fellows Program

Case Writing Proposals

Dear HSB Faculty:

This request for proposals contains **program descriptions and guidelines** for an Arrupe Center Case Writing Fellowship. We are pleased to offer a wide variety of opportunities to support your efforts integrating ethics into your teaching and research. Feel free to consult with us before you submit your application. **To apply, please fill out the online application found on our website.**

Sincerely yours,

Arrupe Center Staff

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Guidelines for Arrupe Center Case Writing Fellowships

1. Potential Arrupe Center Fellows submit proposals to Arrupe Center staff. Proposals are evaluated based upon a) the degree to which they integrate ethics in research, teaching, and/or student learning, b) the possibility for successful completion in a given time frame (usually one year), c) the quality, rigor, and completeness of the proposal, d) the complementarity to the applicants' research, teaching, and faculty development plans, and e) available funds.

2. For Arrupe Case Writing Fellowships, funding is available for ethics-related cases that: a) represent a new research stream with ethical content or b) extend current research with subsequent integration of ethical content. Funding is *not* available for cases that are a) already completed, regardless of ethical content, or b) previously funded from another source. Applicants must specify how this stream of work will substantially evolve as a result of your becoming an Arrupe Center Fellow.

3. Joint submissions are welcome as long as the lead applicant is an HSB faculty member. *All applicants must be full-time, tenure-track Saint Joseph's University faculty*. Funding awards will be divided evenly among all applicants.

4. A *publishable piece of research* must be produced by the end of the funding cycle. This represents successful completion of an Arrupe Research Fellowship.

5. An Arrupe Center Case Writing Fellowship stipend funding cycle starts on notification of acceptance and ends one year later. One-half of stipends will be distributed upon acceptance of proposals and the remainder upon project completion.

6. You may teach year-round (on and off-load) as an Arrupe Center Case Writing Fellow, but you may not participate while you are receiving University summer research grant. Your endeavors as an Arrupe Center Research Fellow should be distinct from all other ongoing funded research activities.

7. We encourage you to attend Arrupe Center campus events, especially throughout the year of your fellowship.

8. Faculty may be simultaneously eligible for more than one type of Arrupe Center Fellow appointment; however, the fellowships must involve separate and distinct work.

Arrupe Center Case Writing Fellowship Funding

The Arrupe Center funds work to integrate ethics in *disciplinary* and *interdisciplinary* cases.

Individual	$2,000
Joint fellowships	$1,000 to each person, *up to four full-time faculty members*