This form is to be used by SJU Day Students to declare a secondary major.

Date: ____________  Current Term: ____________  Class Year: ____________

Student Name: ____________________________________________  Student ID #: ____________

College of the Primary Major: □ College of Arts & Sciences    □ Haub School of Business

Primary Major: _______________________________________________________________________________________________________

1. Completed by the Student

I wish to pursue a second major in ______________________________________________________________________________________
____________________________________________________________________________________

Student Signature: ____________________________________________  Date: ____________

2. Completed by the Secondary Major Department Chair:

___ 1. Reviewed major requirements; completed worksheet on reverse

___ 2. For students under the GEP curriculum: Although ILCs are generally not required for secondary majors, in some cases, courses listed as ILCs for the secondary major are pre-requisites to required major courses and therefore must be taken. List any secondary major ILCs courses which will be required for this student:

1. 2. 3.

___ 3. Assigned secondary major advisor: ________________________________

Please note, the secondary major advisor is for major advising only and will neither have signing authority nor distribute PINs.

Request has been discussed with the student and is □ recommended    □ not recommended

Signature of Secondary Department Chair: ____________________________  Date: ____________

4. Approval from the College in which the student is declaring a second major

∗ If secondary major is in CAS, students may drop off this form in the Advising Support Center (BL 122).
∗ Students declaring a major in the HSB may drop off this form in the William F. Leahy Advising Center (MV 289)

Request has been □ approved    □ not approved

Comments: _______________________________________________________________________________________

Signature: ____________________________________________  Effective Date of Change: ____________

For Office use only:
Secondary Advisor entered into Banner ________________
Courses Required For Secondary Major: students should confirm that they have sufficient elective space for any secondary major course that does not fulfill another requirement.

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<th>Secondary Major Course</th>
<th>Fulfills Other GEP or Primary Major Requirement?</th>
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