SAINT JOSEPH’S UNIVERSITY
CHANGE FROM CREDIT TO AUDIT

Term: ______________________

Check One: _____ College of Arts and Sciences Course _____ Graduate Program Course _____ Haub School of Business Course _____ Continuing Education Course _____ College of Professional and Liberal Studies Course

Student Name: _____________________________________________________________

Student Identification Number: _______ _______ _______ _______ _______ _______ 
College: _______ Arts & Sciences Students

_____ Haub School of Business Students _____ College of Professional and Liberal Studies Students

_____ Graduate Program Students

Class Level: _____ Freshman _____ Sophomore _____ Junior _____ Senior _____ Other

Major: ________________________________________________________________

Permission is requested to change status from credit to audit in the following course: CRN # Subject Course # Section

# Credits Instructor Signature of Student: __________________________________________ Date: __________________

Request has been discussed with the student and is _____ recommended _____ not recommended Instructor:

_________________________________________________________ Date: __________________

Request has been _____ approved _____ not approved Signature of Associate/Assistant Academic Dean:

_________________________________________________________ Date: __________________

To receive an audit grade (X), a student is required to attend scheduled classes and do regular course assignments and exercises. An auditor is not required to take the final exam or write a term paper. Exceeding the class cut policy determined by the professor will result in the grade being changed from audit (X) to withdrawal (W).

Founded by the Jesuits in 1851 5600 City Avenue Philadelphia, Pennsylvania 19131