



OFFICE OF PLANNING

NEWS & NOTES

Fall 2005

Meet the Staff:

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Evaluating
Performance &
Giving Feedback

"In the Grip"
Stress Management

Preparing for a
Performance
Evaluation

**"SAINT JOSEPH'S UNIVERSITY WILL BE
RECOGNIZED AS THE PREEMINENT CATHOLIC
COMPREHENSIVE UNIVERSITY IN THE NORTHEAST."**

VISION STATEMENT 2005

With the publication of *Plan 2010: The Path to Preeminence*, the University has rallied around the vision proposed by President Timothy R. Lannon, S.J. to become the preeminent Catholic comprehensive university in the Northeast. The identified initiatives from a thorough planning analysis provide the framework for excellence in achieving our mission by strengthening programs, bolstering academic quality, providing a vibrant campus environment, creating community partnerships, investing in facilities and technology, and protecting the future of the institution through sound financial health.

PLAN 2010: THE PATH TO PREMINENCE

INITIATIVE 1.

DEMAND EXCELLENCE IN STUDENT ACADEMIC ACHIEVEMENT THROUGH A TEACHER/SCHOLAR MODEL THAT PROMOTES AN ATMOSPHERE THAT ENABLES OUR STUDENTS TO BE INTELLECTUALLY CURIOUS THROUGHOUT THEIR LIVES.

INITIATIVE 2.

PROCLAIM AND STRENGTHEN THE CATHOLIC AND JESUIT IDENTITY OF SAINT JOSEPH'S WHILE PROMOTING DIVERSITY THROUGHOUT THE UNIVERSITY.

INITIATIVE 3.

IDENTIFY AND STRENGTHEN THE SIGNATURE PROGRAMS AT THE UNIVERSITY.

INITIATIVE 4.

PROVIDE THE BEST FACILITIES AND RELATED TECHNOLOGY INFRASTRUCTURE TO MEET THE NEEDS OF SAINT JOSEPH'S STUDENTS, FACULTY AND STAFF.

INITIATIVE 5.

STRENGTHEN THE OVERALL FINANCIAL HEALTH OF THE INSTITUTION; INCREASE ENDOWMENT, DECREASE TUITION DEPENDENCE, AND CAREFULLY EVALUATE ONGOING PROGRAMS AND NEW INITIATIVES.

INITIATIVE 6.

CONTINUE FOCUS ON A VIBRANT CAMPUS LIFE THROUGH INCREASING PROPORTION OF UNDERGRADUATES IN RESIDENCE AND IMPROVING PROGRAMS, ACTIVITIES AND FACILITIES.

INITIATIVE 7.

BUILD EFFECTIVE COMMUNITY PARTNERSHIPS THAT ENHANCE THE ENVIRONMENT OF THE UNIVERSITY AND ITS LOCAL NEIGHBORHOODS.

To view the plan in its entirety, visit http://www.sju.edu/planning/Strategic_Planning/

ENROLLMENT ESTIMATES 2005-2006

7,700 total in all programs
(estimated average)

4150 traditional full time undergraduates

2,150 College of Arts and Sciences
2,000 Haub School of Business

61% of traditional full time students
reside on campus

780 University College and Bridge Program students

2,770 graduate students

1,820 Arts and Sciences programs
900 Business programs
50 Doctoral students



For more
institutional
facts
&
figures:

www.sju.edu/ir

What is Institutional Research at SJU??

The mission of the Office of Institutional Research is to provide objective and accurate data about Saint Joseph's University itself and its wider function in post-secondary education. Working collaboratively with campus departments, Institutional Research collects, disseminates, analyses, and promotes the consistent and accurate use of information.

The Institutional Research office serves to support institutional planning, decision-making, and assessment as well as serve as a resource for campus constituents for institutional data, assistance on how to collect data, or where to find data.

Institutional Research is also responsible for the official reporting of University data to both internal and external constituencies. As a comprehensive source of current and historical trends of Saint Joseph's University, Institutional Research manages the information reported to government agencies, accrediting bodies, professional organizations, and data sharing consortiums.

Institutional research is carried out in every area of the University. The Office of Institutional Research endeavors to support other units in their projects to improve the quality of services and programs.

TIPS & TECHNIQUES FROM THE TRAINER:

Facilitating Effective Meetings

When planning your next meeting,
make sure the key participants are present:

- Problem Knowers - those who understand all aspects of the situation
- Solution Providers - those who can think outside the box and come up with a creative solution
- Resource Controllers - those who understand what resources are needed to move forward (budget, technology, etc.)
- Decision Makers - those who will ultimately make the decision
- Influencers - those who have an influence on the success of the project

When developing your meeting agenda,
consider using these guidelines:

- The Agenda Rule - write your agenda with action verbs not single word (i.e. "Approve minutes" rather than "Minutes.")
- The Agenda Integrity Rule - Discuss only items appearing on the agenda. Items not on the agenda should not be discussed but be placed on a future agenda.
- The Temporal Integrity Rule - Start on time and end on time. Follow a time schedule. Don't reward those that are late by catching them up to speed or starting late.



For more information visit:
<http://www.sju.edu/training/>