

## Annual Budget Process Timeline

February 6, 2007:

- Budget packets become available at 11:30 AM on the Third Floor Campion.
- Presentation given on how to fill out the Annual Budget Request Packet during the mandatory OPA Meeting at 11:30 AM in Mandeville 313.

March 16, 2007: Budget Packets due by 5:00 PM to the Third Floor Campion.

- Before March 23, 2007: *25% budget reduction for applications turned in late.*
- After March 23, 2007: *No further budget applications accepted.*

March 23 – 25, 2007: Annual Budget Deliberations

March 27, 2007: Completed budget become available!

- Budget packets may be picked up on the Third Floor Campion after 11:30 AM.

April 3, 2007: Appeals due.

April 27, 2007: Last Day of Class. Appeals must be heard before this date.