

AJOA A. ABROKWA

SUMMARY OF QUALIFICATIONS

- Visionary, mission driven, goal oriented, highly motivated professional
- Proven direct service, crisis, project and account management experience
- Strong verbal, written and interpersonal communication skills
- Flexible, creative, resilient, focused, and able to prioritize and simplify complex problems
- Comfortable, effective, and efficient as a team leader and team player

PROFESSIONAL EXPERIENCE

Visiting Instructor

School of Health Studies and Education, Saint Joseph's University

August 2016 – Present

Philadelphia, Pennsylvania

- Provide in-class and online instruction to the department of Health Studies undergraduate and graduate level students
- Provide an overview of the determinants of health and how health status is measured with a focus on low and middle-income countries and the health of the poor and under resourced
- Emphasize the correlation between the built environment and health behaviors and status
- Stimulate and promote broad thinking about the critical links between education, global health, social economic development, health policy and human rights
- Review the burden of disease, determinants of health, risk factors, and key measures to address health needs in cost-effective ways
- Serve as a student advisor, supporting students with course selection, career goals and professional next-steps
- Support departmental goals and initiatives to promote broader institutional mission and vision
- Serve as an online course developer

Business Technical Assistant Consultant

Urban Affairs Coalition, PHLpreK

April 2017 – June 2018

Philadelphia, Pennsylvania

- Provided technical assistance for 50 PHLpreK child care sites in the areas of; enrollment, operations, budgeting and accounting and human resources
- Supported inaugural PHLpreK sites with quality improvement which led to elevating Keystone Star Levels and increasing PHLpreK availability in under-resourced, high-needs areas in Philadelphia

Chief Operating Officer

School Improvement Partnership, PreK-12 Education Consulting Firm

December 2014 – August 2016

Philadelphia, Pennsylvania

- Provided day-to-day leadership and management to the firm that aligns practice with the vision, mission and core values
- Spearheaded the development, communication and implementation of effective growth strategies and processes
- Acted as lead "client-care-officer" through direct contact with every client and firm affiliates
- Represented the firm with clients and affiliates
- Managed website content, design and marketing efforts
- Kept firm updated on federal, state and local education legislation pertinent to our practice and relevant to the needs of our clients
- Led Parent Involvement and Community Engagement/ Community Schools/ Strategic Partnerships/ School-Based Health and Wellness programming

Adjunct Instructor

Department of Health and Wellness, Saint Joseph's University

September 2013 – August 2016

Philadelphia, Pennsylvania

- Provide in-class and online instruction to the department of Health Services undergraduate and graduate level students, in the focus areas of Global Health, Children's Health in the Community, Health Policy, Program Planning for Wellness Curriculum Strategies and Health Administration and Epidemiology

Community Health Specialist

Early Head Start, The Children's Hospital of Philadelphia

September 2007 – December 2014

Philadelphia, Pennsylvania

- Led cross-functional teams that provide maternal-child health, safety and development education to diverse populations in the West Philadelphia area, resulting in 250 children serviced per year
- Managed the development and implementation of health and wellness support groups, resulting in families receiving education to promote self-managed care
- Administrated the functions of record keeping and tracking of 250 children's health and immunization records to help identify health status and potential health and wellness issues that may require early intervention services
- Built partnerships with internal departments, external community agencies and universities to provide diverse resources to program families and staff meeting the goals of the department's strategic plan and Early Head Start/ Head Start national goals of school readiness
- Chaired and facilitate Health Services Advisory Committee meetings, receiving council from a multidisciplinary team of professionals to enhance health and wellness service delivery while empowering families to be self advocates
- Grant writing support and monitored Early Head Start Federal Grant ensuring program performance standards were being met
- Coordinated fundraising efforts and corporate sponsorship development resulting in non-federal share dollars being raised monthly resulting in annual fiscal mandate being met

Training Consultant

North Philadelphia Head Start, YMCA

September 2007 – September 2009

Philadelphia, Pennsylvania

- Led change management trainings for program staff
- Coordinated professional development workshops providing program staff with tools to strengthen their skill-set and expand their professional scope and impact
- Supported program administrators with quality feedback from staff, to enhance program supports to staff, resulting in high quality services rendered to targeted population

Health and Wellness Manager

North Philadelphia Head Start, YMCA

January 2006 – September 2007

Philadelphia, Pennsylvania

- Managed the health and nutrition budget of four Head Start sites, totaling 449 children, resulting in each site receiving high quality health and nutrition maintenance
- Supervised a staff of six, and nursing students completing their community health rotation requirement
- Planned committee meetings and health fairs for the program's health services department resulting in, increased family and community partnerships and positive health and behavioral changes
- Developed community engagement plans and roadmaps to provide direction for service deliverables and ensure execution of strategic plan goals and objectives
- Administrated the North Philadelphia Head Start's wellness initiative "Fit Futures," that promoted active, healthy lifestyles in children and families with efforts to decrease the prevalence of childhood obesity
- Completed monthly progress reports and summaries, identifying the health needs of children and their families

PROFESSIONAL AFFILIATIONS/ VOLUNTEER EXPERIENCE

Parent Board Chair

September 2015 – May 2017

Steppingstone Scholars Inc.

Philadelphia, Pennsylvania

- Lead parent/ family involvement work with current and past Stepping Stone families
- Develop, Plan and Implement fundraising activities for Stepping Stone Program
- Lead onboarding efforts with newly admitted families to the program
- Support administration with meeting their parent involvement goals aligned to the mission and vision of the Stepping Stone Scholars program
- Lead/ Co- facilitate peer-mentoring program for high school students

Global Literature Online Book Group for Educators

March 2014 – December 2018

Global Studies Outreach at Harvard, Harvard University

Cambridge, Massachusetts

- Engage and collaborate with K-12 educators in discussion about global issues and use of literature in the classroom
- Explore how knowledge of history and understanding of literature can mutually strengthen one another
- Receive support in developing a more critical and robust ability to engage with contemporary global issues
- Gain support and guidance of how to use literature as a tool to advance global competencies while meeting Common Core State Standards for English and Language Arts

Violence Prevention Initiative Fellow

October 2014- December 2014

Center for Injury Research and Prevention, The Children's Hospital of Philadelphia

Philadelphia, Pennsylvania

- Collaborate with a multi-disciplinary group of clinicians and researchers from across The Children's Hospital of Philadelphia (CHOP) to help set direction and priorities for the new initiative
- Consult with strategic teams to develop practical efforts to respond to violence and crisis in our communities and the role it plays in child development

Pride@CHOP Employee Resource Group, Organizing Officer

August 2012 – May 2014

The Office of Diversity and Inclusion, The Children's Hospital of Philadelphia

Philadelphia, Pennsylvania

- Led a multi-disciplinary team charged with executing strategic goals by organizing efforts that support the creation of a culture of fairness, equality, dignity and respect for employees, patients and families
- Formulated the Pride@CHOP employee engagement survey, which provided quantifiable data used to further align the organizations diversity and inclusion strategy needs of employees and vision of the hospital
- Managed the coordination and completion of the employee focused "It Gets Better" video, which featured 22 CHOP employees and a Senior Vice President

Global Health Program Consultant

January 2012 – December 2014

Department of International Medicine, The Children's Hospital of Philadelphia

Philadelphia, Pennsylvania

- Led the development, implementation and evaluation of a health education curriculum for the global health outreach program of the Children's Hospital of Philadelphia in Consuelo, Dominican Republic, resulting in increased education and the adoption of better health behaviors by the residents in the targeted communities
- Developed a plan for program implementation, utilizing community assessment information, data reports and direct surveys
- Created an action plan for support and education based on identified needs to increase the quality of life for the underserved residents of Consuelo, Dominican Republic

- Provide in-class instruction to the College of Liberal Arts undergraduate and graduate level students studying social sciences
- Lead in depth class discussion exploring the comprehensive components of community public health and social aspects of health and community development
- Provide insightful lectures noting experiences, encouraging students to pursue professional roles in social science disciplines

Health Administration INSIGHTS Forum Fellow
Office of Diversity and Inclusion, The Children's Hospital of Philadelphia

September 2009 – June 2010
Philadelphia, Pennsylvania

- Led a team of six in conducting an action - learning project for the Biostatistics and Data Management Core (BDMC) resulting in streamlining of the billing process and project assignment flow
- Implemented Strategic Plan execution for BDMC
- Analyzed budgeting and finance process, and assessed resource allocation resulting in possibilities for fiscal surplus
- Provided feedback regarding workflow to increase department efficiency
- Awarded Inaugural Fellow of The Year Award, for exhibiting outstanding leadership and professional development throughout the fellowship

EDUCATION

Graduate Credit Course	Harvard University <i>Emphasis:</i> Visualizing Global Studies <i>Concentration:</i> GIS/Mapping in K-12 and Post Secondary Education	August 2014
Masters of Science	Saint Joseph's University <i>Emphasis:</i> Health Administration/ Health Education <i>Concentration:</i> Community Health and Ethics	May 2010
Thesis	"A Case Study on Cultivating Minority Leaders through Education and Experience"	
Bachelors of Arts	Temple University <i>Emphasis:</i> Political Science <i>Concentration:</i> Urban Politics	January 2005

PROFESSIONAL ASSOCIATIONS

- Alpha Kappa Alpha Sorority, Incorporated. Phi Beta Omega Chapter December 2019 - Present
- The College of Physicians of Philadelphia
Section on Public Health and Preventative Medicine Steering Committee March 2019 - Present
- Strawberry Mansion Health Center Advisory Board January 2019 – Present
- Girls Grace Committee, Milton Hershey School October 2018 - Present
- Stepping Stone Scholars Parent Board September 2014 – May 2017
- World Affairs Council October 2014 – May 2019
- Saint Joseph’s Health Services Advisory Committee September 2011 – May 2014
- Global Interdependence Center August 2010 – May 2015
- The Urban League of Philadelphia May 2010 – December 2019
- Immigrant Health Work Group UPENN April 2010 – December 2017
- National Association of Health Services Executives February 2010 – December 2018
- American College of Health Care Executives September 2009 – Present
- International Congress on Women’s Health Initiatives January 2009 – August 2016
- Board of Directors – College Bound Home for Girls August 2008- September 2012

CONFERENCE PRESENTATIONS:

- **Scientific Federation: Public Health 2019 Conference** April 2019
“The Social Determinants of Health and Their Impact on Quality of Life: One Programs Efforts to Change the Trajectory”
Dubai, UAE
- **The Pennsylvania Coalition for Family Involvement Annual Conference** October 2018
“Taking a Collective Approach to a Shared Responsibility”
Harrisburg, PA