

Delores L. Mason

Email: dmason@sju.edu

CURRENT EXPERIENCE

Visiting Faculty

St. Joseph's University

Philadelphia, PA

July 2010-present

- Teach courses in the Masters in Organizational Development and Leadership (MODL) program; teach courses in Professional Liberal Studies (PLS) and Organizational Development and Leadership (ODL) Bachelors programs; design courses; advise graduating students working on capstone projects; orient new adjunct faculty to teaching in the online Master's program

Lead Media Consultant

GroupWork Consulting LLC

Narberth, PA

November 2013-present

- Provide consulting and multi-media support to client projects: design face-to-face and e-learning leadership programs; create instructional material; facilitate workshops; conduct needs analysis; coach participants in the Coaching Leader Program.

Founder

2YourWell-Being

Philadelphia, PA

November 2009-present

- As an ICF-certified coach: partner with organizations and individuals in a customized, creative process that inspires coaching participants to achieve development goals, assess skills, explore career growth, identify and overcome obstacles, and deepen self-awareness
- As an independent consultant: partner with clients to create learning events and instructional materials for workshops; design e-learning courses; facilitate team/group development; and conduct organization needs analysis

PAST EXPERIENCE

Director of Client Services and Knowledge Management

Teleos Leadership Institute LLC

Philadelphia, PA

November 2006-July 2009

- Draft proposals for organizational development interventions within global organizations.
- Further organization's brand as a leader in emotional intelligence and resonant leadership interventions in Fortune 100 companies, government organizations, NGOs and the private sector around the world.
- Create and design training manuals, coordinating with client's design team.
- Conduct qualitative interviews to collect data used to customize client interventions.
- Strengthen baseline computer skills of staff.

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Senior Project Coordinator

Teleos Leadership Institute LLC

March 2005-October 2006

- Manage multiple projects with global clients.
- Design and format materials for clients, including: facilitation manuals; instructional booklets; and participant workbooks.
- Coordinate on-site and off-site logistics for large events.
- Write proposals and coach support staff on writing and editing skills.

Project Coordinator

Teleos Leadership Institute LLC

January 2002-March 2005

- Design effective presentations for sales, trainings and long-term events.
- Design, format and proofread materials for delivery to clients.
- Conduct online research on clients, the latest information on emotional intelligence, adult learning and behavior change.

Office Manager

Hay Group

Philadelphia, PA

June 1997-December 2001

- Supervise team of five administrative assistants: conduct annual reviews and individual development, recommend project staffing, train staff on Microsoft Suite, liaison for conflict management with consulting staff, coordinate time off, and approve overtime.
- Hire support staff to support the Organizational Development consulting practice.
- Reconcile quarterly administrative profit and loss data.

Human Resources Generalist

ARAMARK Corporation

Philadelphia, PA

April 1996-June 1997

- Research Employee Labor Laws to process and track discrimination charges.
- Create and maintain multiple databases.
- Design clear, concise presentations for EEOC information and statistics.

Assistant Director of Public Relations

Girl Scouts of Southeastern PA

Philadelphia, PA

October 1988 – March 1996

- Write press releases, articles for publication and multimedia public service announcements.
- Develop and integrate a brand for publications that increases the importance of Girl Scouting in the corporate-funding arena.
- Collaborate with staff and management to write, edit and design two newsletters, events calendar, annual reports and direct mail brochures.
- Develop regional media contacts.
- Plan crisis management strategies.

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EDUCATION

M.A. in Management and Organization Development

April 2009

Fielding Graduate University, Santa Barbara, CA

Graduated magna cum laude.

B.A. in English Literature

June 2002

Temple University, Philadelphia, PA

Graduated magna cum laude.

SPEECHES

2019 Whole Woman Expo Baltimore, MD. *Coaching women beyond the glass ceiling.*

2016 Whole Woman Expo Baltimore, MD. *Coaching women entrepreneurs to success.*

2014 Teaching and Learning Forum at Saint Joseph's University. *Dynamic experiential learning in the online world.*

2013 Young Leaders Conference Philadelphia. *It starts with you: Self-awareness to success.*

2013 ASTD Conference Washington, DC. *Translating dynamic experiential learning into the online world.*

2011 Mt. Airy Learning Tree. Goal-setting for Success.

PUBLICATIONS

Tilin, F. and Mason D. (2011). *Take the Lead: Exercises that develop leadership skills.* Self-published.

Mason, D. (2010). *Balance Your Life: Take control of your time, Discover what really matters,* Self-published.

Mason, D. (2010). Unexpected Job Benefits. In Kozik, D. (ed) *Celebrating 365 Days of Gratitude.* San Diego, CA: Kozik & Associates, Inc.

Mason, D. (2010) Working in a Virtual Environment. In McKee, A. (ed) *Management: A focus on leaders.* Upper Saddle River, NJ: Prentice Hall.

McKee, A., Tilin, F. and Mason, D. (2009). Coaching from the Inside: Building an internal group of emotionally intelligent coaches. *International Coaching Psychology Review*, vol.4, no.1, March.

CERTIFICATIONS

Masterclass in Meditation, 2020, Kelly Howell

ICF certification upgrade – Professional Certified Coach (PCC), 2019, CoachingLeader Program

Storytelling for Change, 2018, PlusAcumen

Myers-Briggs Type Indicator (MBTI), Accredited Coach, 2017, GS Consultants

Workplace Big Five Profile™ Certification, 2016, Paradigm Personality Labs

Emotional Social Competence Inventory (ESCI), Accredited Coach, 2013, Hay Group

Group Development Questionnaire (GDQ), Certified Facilitator, 2012, GDQ Associates

ICF certification – Associate Certified Coach (ACC), 2011, Teleos Coach Development Program

Dynamic Inquiry Interview certification, 2007, Teleos Leadership Institute, LLC

Project Management Professional (PMP), 2006, Project Management Institute

PROFESSIONAL MEMBERSHIPS

2016, Member, ODL Advisory Board, Graduate College of Arts and Sciences, Saint Joseph's University

2013, Association of Talent Development (ATD), formerly called ASTD

2012, Member, International Coach Federation Philadelphia Chapter